

KDB NetBank Assistance

Dear Customer!

Be welcomed among our KDB NetBank users! Please, read through carefully this document which will assist you in KDB NetBank usage.

1. KDB NetBank accessibility

- A KDB NetBank is available through the KDB Bank home page (www.kdbbank.eu) by clicking on the red tab - with the KDB NetBank text- at the right top of the page.
- Entering the following text to the address line in your browser (e.g.: Explorer, Mozilla) –netbank.kdb.hu– Attention: there is no need to type in www.

2. Login to KDB NetBank

To login to KDB NetBank, for security reasons, 3 data have to be given by the customer.

Group: Your group name can be found on the *APPLIATION FORM FOR INTERNETBANKING SERVICE*, which was handed over to you when signing the contract.

User name: Your user name can be found on the *APPLIATION FORM FOR INTERNETBANKING SERVICE*, which was handed over to you when signing the contract.

Password: At the first login the “first login password” which was sent by sms has to be given. This password has to be changed after logging into the system. The new password has to be minimum 6 maximum 12 characters long, cannot contain accentuated letter, space or punctuations.

Attention: If you already had **PC KONTAKT MIDI/MAX** service, your **password in these services will change to this newly given KDB NetBank password**. In the future, the password of these services will be the same. Any changes in the password, in any of these services will be applied in the other service too.

3. Managing orders

Via KDB NetBank orders can be sent in two ways:

(1) by immediate orders or

(2) by package handling. By package sending more, same type of orders can be sent in one package.

By this two ways following steps must be made to save and send an order(s):

Immediate orders steps: <ol style="list-style-type: none">1. recording the order2. electronic signing and sending in	Package handling: <ol style="list-style-type: none">1. order recording and package making2. signing packages3. sending in package4. or place them to common area
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In case of package sending labeling and scheduled sending dates can be given by the customer. These options are set the package configuration. **Labeling:** This is a package configuration method. Those orders, which have the same labeling are automatically placed to the same package.

Scheduled sending date: This is a package configuration method. Those orders, which have the same scheduled sending date are automatically placed to the same package. It **does not mean**, that this package (and its orders) **will be automatically sent** on the scheduled date. The package and its orders will be sent on the appointed value date – in absence of this – at the first following working date.

In case of immediate order the above package forming methods can be disregarded.

If the signatory person **does not have individual signature right** (10 points) the orders have to be recorded as packages every time. In this case all, who has signature right for the account, easily can access the order from the 'Overview Page' and easily can sign it to verify.

4. Electronic transaction signature

For your data safety the KDB Bank sends a new, one time password for each transaction to the mobile phone number which was given by the customer. Electronic signature means: typing in the given password. The KDB Bank does not accept orders without signature! Because of security reasons every sms password expires after 5 minutes!

5. Common area with PC KONTAKT MIDI/MAX services

If you have KDB NetBank **and** PC KONTAKT MIDI or MAX services you can place your orders to the "common area". By using this function orders easily can be replaced from KDB NetBank to PC KONTAKT MIDI or MAX and conversely. This function can be reached via 'Package Handling' functions. Attention: common area function in PC KONTAKT MIDI/ MAX only ONLINE available.

In case of further questions; please do not hesitate to call our Call Center!
06 40 532 532 or + 36 374 9990

Enjoy the possibility of managing your finances rapidly, easily, online!